



When completed, please return this application via email to:

sandra.link15@gmail.com

If you have difficulties with this, then please speak to Sandra Link, Director of HR, CNCU Recruitment

Thank You.

Application form

Application for Post:

Name:

Address:

.....

Postcode:Tele No:

Email:

1. Employment history *(current/last employment first)*

Date started	Date left	Employers Name & Address:
		<p><i>*No approach will be made to your present employer or past employer before an offer of employment is made to you.</i></p>

2. Education and training

From:	To:	Establishment:

3. Qualifications

Date Achieved:	Qualification:

4. Suitability and competence

Please describe the skills you have learned from your qualifications and employment:

Please explain why you applied for this role and what makes you suitable (no more than 500 words)

5. Additional personal information

Do you consider yourself to have a disability? Yes No

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process

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Please tell us if there are any dates when you will not be available for interview

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6. Referees *(Please provide details of two referees)*

Name:	Name:
Address:	Address:
Postcode:	Postcode:
Phone:	Phone:
Email:	Email:

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

I have no objection to my details being kept on a computer database (under the General Data Protection Regulations). I understand that my details will be kept confidential and not passed to any other organisation.

If I am appointed I understand that information gained during the course of my employment needs to be treated confidentially, that I will be required to sign a confidentiality agreement and that breach of confidentiality will invoke disciplinary sanctions.

I further understand that it will be necessary for DBS checks to be made to the Criminal Records Bureau as to my suitability.

Name.....

Signature

Date

